



## GOVERNMENT COLLEGE OF ENGINEERING, AURANGABAD

(An autonomous Institute of Government of Maharashtra)

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Office of the Controller of Examination

GECA/CoE/Exam/Open House/ 2076

Date: 19/06/2023

### Notice

All the students are hereby informed that the Open House for Re-Examination May 2023 UG and PG (FT/PT) and MCA is scheduled as given below

Sr. No.	Class	Date	Time	Venue
1	First Year, E&Tc, CSE, IT Engg.	20/06/2023	11am to 1:00 pm	Class Room No 4,5,6
2	First year Mechanical, Civil, Electrical, Engg.	20/06/2023	2.00pm to 4:00pm	Class Room No 1,2,3
3	FY M.Tech all branches, MCA, BE Part Time and ME Part Time	20/06/2023	2.00pm to 4:00pm	Respective department

- While coming for open house students should not carry any Mobile Phone or Camera in the hall
- Students should not carry pen or pencil with them.
- Students must carry their Identity card with them.
- Students must report as per above schedule in time

There will be No Rechecking of Answer Sheets as per the Academic Council Decision.

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Students should submit the grievances (if any) to Departmental Academic Appeals Board (DAAB) Committee after the verifying the answer sheet in Open House.

After open house completed grievances will not be considered.

For details refer the CBCS Rule 13.1 as attached.

### **COMMITTEES / FUNCTIONARIES:**

The following committees shall be constituted common for the various degree Programs:

#### ***Departmental Academic Appeals Board (DAAB):***

##### **Constitution:**

- |     |                                                                     |              |
|-----|---------------------------------------------------------------------|--------------|
| (a) | Program Coordinator of the teaching/parent Dept.....                | Chairman     |
| (b) | Three faculty members                                               | ...Members   |
| (c) | One faculty from outside the Department<br>nominated by Principal   | ...Member    |
| (d) | Faculty Advisor(s) of the Class from where the<br>Appeal originates | ...Member(s) |

##### **Note:**

There shall be one DAAB for every department.

The Chairman may co-opt and/or invite more members.

Depending on the prevailing circumstances, a Senior faculty of the Department, nominated by the Principal, shall act as Chair person instead of Head of the Department.

If the concerned Co-ordinator is a member of DAAB then he/ she shall keep himself out of the Board during deliberations.

##### ***Functions:***

- i. To receive grievance/ complaints in writing from the students regarding anomaly in award of grades due to bias, victimization, erratic evaluation, etc. and redress the complaints.
- n. To interact with the concerned course Co-ordinator and the student separately before taking the decision.
- m. The decision of the DAAB will be based on simple majority.
- iv. The recommendations of the DAAB shall be communicated to the Dean (Academic) and Principal for further appropriate action if required.